

SOCIAL WORKERS REGISTRATION BOARD**Notes of the 76th Meeting of the Committee on Qualification Assessment and Registration**

Date: 27 Sept 2019
 Time: 7:30 p.m.
 Venue: Conference Room, 26/F Eastern Commercial Centre, 83 Nam On Street, Shau Kei Wan, Hong Kong.
 Present: Dr. KWOK Ngai-kuen, Alvin (Convenor)
 Ms. CHEUNG Lai-yi
 Dr. LEUNG Chuen-suen
 Dr. NG Yut-ming
 Dr. TING Wai-fong
 Secretary: Mr. LEE Wing-po, Eric (Registrar)
 Ms. CHAN May-shan, Emily (Assistant Registrar)

Confirmation of the notes of last meeting

1. There were no proposed revisions to the notes of last meeting, that they were confirmed the true records of the said meeting.

Matters arising

(Business information deleted)

2. (Business information deleted)
3. (Business information deleted)
4. (Business information deleted)

(Business information deleted)

5. (Business information deleted)
6. (Business information deleted)

Review of the Principles, Criteria and Standards for Recognizing Qualifications in Social Work (“PCS”)

7. The Committee took note of the revised draft of the PCS (CQAR76-2c) prepared by the Board Office. Following the discussion of last meeting, the Committee started to review from section 4.3.
8. Members recapped the opinion collected from the public consultation that concern was aroused over from simply calculating the Staff-to-Student Ratio (“SSR”) to the concept of “Individual Attention to Students”. The requirement of counting the part-time staff at the least on half-time basis in counting the Full-time Equivalent Staff (“FTE Staff”) was questioned. (anonymized) pointed out that reference had been made to foreign countries like England and

Canada, which individual attention to students is required.

9. Members were aware of the differences between the concept of resource input monitoring and personal attention to students. The pros and cons of the following three options were listed out and discussed:
 - (1) Work out some templates for the calculation of SSR per current requirements with the consideration of teaching hours or credits. This option was convenient for the Tertiary Institution (“TI”), Assessment Team (“AT”) and Professional Consultant (“PC”) to follow but it could not guarantee the teachers’ attention to the students on subject basis.
 - (2) Revise the draft to list out clearer requirements of personal attention to students, but this task was quite difficult to complete and would likely not be accepted by the TIs.
 - (3) Maintain the concept of individual attention to students by dropping the calculation of SSR, introduce requirements of small class teaching in core social work subjects only. This option was more feasible and at the same time retained the principle of providing minimum attention to students in some specific subjects.
10. The meeting came into a consensus of supporting option 3.
11. (anonymized) further suggested the criteria of individual attention to students should be applied to the subjects listed out in section 4.1.3(a), i.e. subject area of social work practice; and small class teaching should be applied to tutorials.
12. (anonymized) reminded that some subjects offered by TIs may just cover part of the components of the subject area, which might lead to a query of which subjects should be included.
13. (anonymized) preferred adopting a strict mode that any subjects claimed to have included the components in the specific subject area should be counted.
14. The meeting agreed to apply small size teaching in the subjects listed out in section 4.1.3(a) and 4.1.3(b) while the cap of the former would be more stringent than that of the latter.
15. (anonymized) suggested reviewing the arrangement of different subjects of all TIs in order to benchmark the caps to be applied. (anonymized) also undertook to conduct this review.
16. Regarding the minima for persons providing professional teaching of section 4.2, i.e. at least 3 full-time academic staff members per each programme were required, (anonymized) raised a concern of the calculation of minimum headcount when the qualification review would be changed from programme-based to qualification-based. This point would be further discussed in the next meeting.

Appointment of co-opted members to CQAR

17. 42 nominations were received while one nominee withdrew.

18. Members discussed and agreed to nominate the following 4 persons with the following background:

- Ms. LAU Chiu-man (Lecturer cum Fieldwork Coordinator, Department of Social Work, Hong Kong Shue Yan University)
- Mr. YAU Tat-yu (Professional Consultant of several NGOs, accumulated more than 20 years of fieldwork supervision experience)
- Ms. FAN Yee-kwan (Service Manager, The Parents' Association of Pre-school Handicapped Children)
- Ms. CHAK Tung-ching (Director, Hong Kong Christian Service)

19. The above recommended list would be put forth to the Board for endorsement by circulation.

Individual assessment of overseas social work qualifications

Application for individual assessment from applicant holding social work qualification from Taiwan

20. (Business information deleted)

21. (Business information deleted)

Evaluation Summary of Professional Consultant: (anonymized)

22. The Secretary summarized the results of the evaluation summary with reference to CQAR76-5. The Committee took note of it.

23. In response to (anonymized)'s enquiry about the mechanism of appointment of Professional Consultant, the Registrar replied that open recruitment was done through advertisement, selection interview by CQAR and appointment by the Board.

Any other business

24. There being no other business.

Date of next meeting

25. The next meeting would be held at 7:30 pm on 12 Nov 2019.

26. The meeting was adjourned at 10:00pm.

END