

CONFIDENTIAL

22 August 2018

To : Members of the Committee on Administration of Social Workers Registration Board

Dr. LEUNG Chuen-suen (Convenor)
Mr. CHUNG Wai-lung, Rivalino
Mr. HUI Chung-shing, Herman
Mr. KWAN Wing-shing, Vincent

Mr. LO Wa-kei, Roy
Mr. SHIU Ka-chun
Mr. TAN Tick-yee
Mr. WONG Ka-ming

Dear Committee Members,

Notice of the 138th Meeting of the Committee on Administration

This is to notify you of the details of the 138th Meeting of the Committee as follows:-

Date: 29 August 2018 (Wednesday)

Time: 7:15p.m.

Venue: Conference Room, 26/F, Eastern Commercial Centre, 83 Nam On Street, Shau Kei Wan, Hong Kong

Agenda

1. Confirmation of the notes of the last meeting (Appendix A)
2. Matters arising
3. Administration
 - 3.1 Review of the policy on information to be disseminated to RSWs and the public (App B1)
 - 3.2 Proposal to develop an integrated database and information system (App B2)
 - 3.3 Two complaints about the handling of the renewal application (App B3)
 - 3.4 Review of the inspection of Register of RSWs by the public (App B4)
4. Finance
 - 4.1 Consideration of the draft auditors' report for the financial year ended 31 March 2018 (App C1-C2)
 - 4.2 Banking arrangement (App C3)
5. Promotions
 - 5.1 Outline and draft design of eNewsletter (App D1)
 - 5.2 Progress report on promotion of the Board (App D2)
6. Any other business
7. Date of next meeting