

CONFIDENTIAL

18 February 2019

To : Members of the Committee on Administration of Social Workers Registration Board

Dr. TING Wai-fong (Convenor)
Ms. CHEUNG Lai-yi
Mr. LO Wa-kei, Roy

Ms. LUI Siu-ying
Mr. LUN Chi-wai

Dear Committee Members,

Notice of Meeting of the Committee on Administration

This is to notify you of the details of the 139th Meeting of the Committee as follows:-

Date: 25 February 2019 (Monday)

Time: 7:00 p.m.

Venue: Conference Room, 26/F, Eastern Commercial Centre, 83 Nam On Street, Shau Kei Wan, Hong Kong

Agenda

1. Matters arising
 - (a) To take note of the last notes of meeting (App A1)
 - (b) Review of the inspection of the Register (App A2)
 - (c) Revised registration form, renewal form and notification of changes (App A3)
 - (d) A complaint against the Registrar
2. Administration
 - (a) Progress of developing an integrated database and information system (App B1)
 - (b) Review of the refund of renewal fee (App B2)
 - (c) Appointments to disciplinary committee panel (App B3)
 - (d) Discussion on the provision of bilingual documents for dissemination of information (App B4.1-B4.4)
3. Finance
 - (a) Budget for the financial year ended 31 March 2020 (App C)
4. Promotions
 - (a) Outline of the 43rd eNewsletter (App D1)
 - (b) Progress report on promotion of the Board (App D2)
 - (c) Second International meeting of Social Workers Regulators (App D3)
5. Any other business (App E)
6. Date of next meeting